

HOSTED RENTAL REQUEST

MEMBERS NAME _____ PHONE _____

ADDRESS _____ UNIT # _____ DATE OF RENTAL _____

HOURS OF USE: From _____ To _____ (Maximum 6 Hours including decoration and cleanup)

POSTED CLOSING TIME OF CLUBHOUSE: _____ REASON FOR RENTAL _____

OF GUESTS FROM HOLLIDAY PARK _____ OTHER _____ (COMBINED MAX. 100)

APPLICATION: Only the Member whose name appears on the Occupancy Agreement may rent the Clubhouse. The application and deposit will only be accepted from this person. Refunds will be made payable as it appears on this application.

The Holliday Park business office will hold the above noted rental date on the calendar only for a defined period of time. In order to guarantee the requested rental date, this form along with full payment must be received in the business office no later than the close of business on _____.

FEES & DEPOSIT: A SECURITY DEPOSIT of \$150 must be paid with this application. This deposit, less any additional charges will be refunded to the Member. A RENTAL FEE of \$ _____ must be paid upon application. The renter will forfeit the Security Deposit if the rental period extends longer than the approved hours or beyond the posted closing time including time needed for clean-up. Cleaning is charged at the rate of \$ _____ per hour if not completed by the Member to the satisfaction of management. A \$50 FEE WILL BE DEDUCTED IF RENTAL IS CANCELLED LESS THAN 30 DAYS FROM THE RENTAL DATE.

RENTAL AREA: The rental area consists of the Main Lounge, Kitchen, Foyer, Coat Room and Restrooms. All areas are non-smoking.

MEMBER'S RESPONSIBILITY: THE MEMBER MUST BE PRESENT AT ALL TIMES DURING THE RENTAL PERIOD. IF HE/SHE IS NOT PRESENT AT ALL TIMES, IT IS UNDERSTOOD THAT THEIR SECURITY DEPOSIT WILL AUTOMATICALLY BE FORFEITED AND THEY WILL BE BILLED SEPARATELY FOR ANY CLEANING, DAMAGES AND/OR OVERTIME.

The Member will be responsible for and replace any item of furniture or Clubhouse properties broken, damaged, soiled or stolen during his/her rental. The Member is entirely responsible for the party and the behavior of their guests at the party. When Decorating, only table and free standing decorations will be allowed. No decorations may be attached to the walls, light/fan fixtures, fireplace, hallway mirror or table. All decorations must be removed following the rental. Special Arrangements of the furniture will be the responsibility of the Member as well as restoring it to the original arrangement following the rental. Clean-up will be the responsibility of the Member. The Member is advised to allow sufficient time for clean-up before the scheduled closing time. The Member shall not serve alcoholic beverages to anyone who is a minor or visibly intoxicated.

HOLLIDAY PARK'S RESPONSIBILITY: The Member will select a Host Manager, approved by Holliday Park, to open and close the Clubhouse facilities and supervise the provisions of this agreement. Holliday Park will provide garbage receptacles and liners. Holliday Park accepts no responsibility for lost or stolen articles. Holliday Park accepts no responsibility for damages or loss if the rental area becomes unavailable for reasons beyond its control.

I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS AND AGREE TO THEM AS STATED.

MEMBER'S SIGNATURE _____ Date _____

EVENT HOSTED AND APPROVED BY: _____ Date _____

MANAGEMENT USE ONLY:

Posted on calendar: _____ Approved and received: _____

Security Deposit Received: \$ _____ Date _____ Ck# _____

Rental Fee Received: \$ _____ Date _____ Ck# _____

COMPUTATION OF ADDITIONAL CHARGES:

Security Deposit	\$ 150.00
Cleaning	(_____)
Other Damages	(_____)

Amount Refunded \$ _____ Date: _____ Check # _____